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**Application Deadline:** Friday, April 19, 2019 at 4:30pm

**Decision Deadline:** Friday, July 5<sup>th</sup>, 2019

**Grants Distributed:** September, 2019

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The Lung Association of Nova Scotia (LANS) is now accepting applications for the Legacy Research Fund grants. The intent of the Legacy Research grant is to provide seed funding in support of high quality, leading-edge respiratory health related research in Nova Scotia that will help manage and prevent lung disease.

Electronic versions of the application package must be received at the LANS office in Halifax **prior to** Friday, April 19, 2019 at **4:30 p.m.** Consideration will not be given to any applications received after this time. Applications found to meet established criteria (eligibility and completeness) will be reviewed by an independent Scientific Review Committee. The Review Committee will make recommendations to the LANS Board of Directors by June, 2019. The LANS Board of Directors will make the final decision regarding the awarding of the grants by September 10, 2019. Grants will be distributed in September, 2019. Written notification will be sent to ALL applicants to notify them of the decision.

Depending on the Review Committee's recommendation and the approval of the LANS Board, multiple grants as high as \$50,000 per grant may be awarded, for up to a maximum total amount of \$50,000.

Recipients of the LANS Legacy Research Fund grants publish their findings, at a minimum, in an open access journal

Applications for the Legacy Research Fund grants can be accessed on our web site: [www.ns.lung.ca](http://www.ns.lung.ca).

For more information please contact:

Michelle Donaldson, Communications & Special Projects Manager

michelledonaldson@ns.lung.ca

Telephone: 902-443-8141 Ext. 23

## Application Guidelines and General Information

### Eligibility

1. Applicants to the Legacy Research Fund must be either a Canadian citizen or permanent resident of Canada.
2. Applicants must hold an academic appointment with any Nova Scotia academic institution that has national granting council (e.g. CIHR, NSERC, SSHRC) eligibility to conduct peer-reviewed health-related research. Applicants without an academic appointment may collaborate with other investigators holding valid academic appointments.
3. Applicants who have previously received a Legacy grant from 2017 and have not submitted a progress report are ineligible.

### Special Instructions

4. Please include recent curriculum vitae(s) (CV) of all investigators as well as a list of publications in the last 5 years for each investigator. It is preferred that investigators append their completed CIHR CVs (<http://www.commoncv.net>). Do not include reprints or copies of publications.
5. Letters of support from co-applicants should be included that identify the nature of their involvement in the research.
6. *References, tables and figures should be appended.* (Maximum of 2 pages for Tables & Figures)
7. Acceptance of a grant constitutes an agreement that approval of the appropriate research Ethics Board will be sought, and the guidelines of the Canadian Council on Animal Care with respect to animal experimentation will be observed. In either case, once obtained, applicants must notify The Lung Association of Nova Scotia (LANS) in writing.
8. The completed application form must be submitted on or prior to the application deadline. Late applications will not be accepted. All applications should be submitted electronically and no paper copies are required. Applicants must submit electronic versions by e-mail to [michelledonaldson@ns.lung.ca](mailto:michelledonaldson@ns.lung.ca)

### Scientific Review Process

9. The independent Scientific Review Committee will provide rankings of the applications based on: scientific excellence; the benefit to strengthening lung health in Nova Scotia, capacity building; distinctiveness from other funded research; and appropriate use of funded research.
10. The Review Committee will make recommendations to the LANS Board of Directors who will make the final decision regarding the awarding of the grants.

## Budgetary Guidelines

11. Grants may be used for operating expenses, equipment, or the employment of technicians, research assistants and research trainees. Grants may not be used to support investigators identified in the application or for indirect costs (e.g. overhead costs).
12. Salaries for grant employed staff should be in line with those used for employees in the Grantee's institution.
13. A financial statement of all grant related expenditures and unspent balances must be submitted to the LANS before **December 1, 2020**. Unspent balances will normally remain to the credit of the Grantee for a period of time determined by the LANS for the purpose of the original grant. Unspent balances after that period will be returned to the LANS. If a financial statement is not submitted to the LANS by December 1, 2020, funds must be immediately returned to the LANS.
14. If for any reason the Grantee is unable to carry out the terms of the grant, they must promptly notify the LANS.

## Dissemination

15. Grant support from the LANS must be acknowledged in all publications and presentations arising from said investigation.
16. Recipients of the Legacy grants must submit a progress report by **March 1, 2020** (a template will be provided). The report should include a list of presentations, abstracts, publications, and any anticipated or successful grant applications arising from the work supported by the LANS.
17. Recipients of the Legacy grants must also publish their findings by **March 1, 2021**.
18. **\$2000** will be held back until a final report is received. These funds will be earmarked to publish the report in an all-access journal.
19. **Please identify the contact information to whom a cheque should be written if the application is awarded a grant (name and address).**

<b>Part A: Principal Investigator and Co-Investigator, Personal Data</b>			
<b>Type of research submitted (Please select Lung Disease Treatment or Lung Disease Prevention)</b>			
<b>Title of proposed research project</b>			
<b>Principal Investigator</b>			
Name:		Title:	
Appointment:		Faculty:	
Institution:			
Degrees:		Years:	
Street Address: (city, province, postal code)		Mailing Address:	
Office Phone: ( )	Residential Phone: ( )	Fax: ( )	Email:
<b>Co-Investigator (if applicable)</b>			
Name:		Title:	
Appointment:		Faculty:	
Institution:			
Degrees:		Years:	
Street Address: (city, province, postal code)		Mailing Address:	
Office Phone: ( )	Residential Phone: ( )	Fax: ( )	Email:

<b>Co-Investigator (if applicable)</b>			
Name:		Title:	
Appointment:		Faculty:	
Institution:			
Degrees:		Years:	
Street Address: (city, province, postal code)		Mailing Address:	
Office Phone: ( )	Residential Phone: ( )	Fax: ( )	Email:

<b>Part B: Institutional Contact Overseeing Research Grant Management</b>			
<b>Institutional Contact</b>			
Name:		Title:	
Office:		University:	
Street Address: (city, province, postal code)		Mailing Address:	
Office Phone: ( )		Fax: ( )	Email:

<b>Part C: Other Projects</b>		
Are you currently working on projects supported by other grant funds?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If <b>yes</b> , please list the agencies, grant titles and amounts:		
<b>Agency:</b>	<b>Grant Title:</b>	<b>Amount:</b> (over X years)
<b>Agency:</b>	<b>Grant Title:</b>	<b>Amount:</b> (over X years)
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**Part D: Plain Language Summary of Proposed Project**

Please indicate the objective of your project (the activities for which you are requesting funding), the potential contribution to your field, and any potential benefits for Nova Scotians. *This section is limited to the space provided (12pt font minimum).*

**Part E: Project Description**

Please include a summary of background information, specific research objectives, a brief outline of design/methodology, and a work plan with project start and end dates as well as significant milestones and indicators of success. Also, clearly indicate how the proposed LANS-supported research will be distinct from the applicant's other funded research. *This section is limited to the space provided (12pt font minimum).*



**Part E: Project Description cont'd**

**Part E: Project Description cont'd**

**The Lung Association of Nova Scotia: Mission Statement**

The Lung Association of Nova Scotia is a volunteer-driven charitable health organization whose mission is to improve quality of life by controlling and preventing lung disease through research, advocacy, patient services and education.

**Part F: Relevance of Proposed Research Project**

**State how your proposed research project fulfils the mission of The Lung Association of Nova Scotia. *This section is limited to the space provided (12pt font minimum).***

**Part G: Budget**

**Qualifications & Percentage of Time Devoted to Project:**

List Amounts:	Total:
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**Equipment & Relevance to Project:**

**Materials & Supplies:**

List Amounts:	Total:
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<b>Total Funds Requested =</b>	

Part H: Other Information		
Other Agencies		
Has funding for this project been made to other agencies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If <b>yes</b> , please name the agencies, grant titles and amounts:		
<b>Agency:</b>	<b>Grant Title:</b>	<b>Amount:</b> (over X years)
<b>Agency:</b>	<b>Grant Title:</b>	<b>Amount:</b> (over X years)
<b>Agency:</b>	<b>Grant Title:</b>	<b>Amount:</b> (over X years)
<b>How did you hear about the Legacy Research Fund?</b>		

